

August 25, 2015

Dear Erma Nash Parents:

In order to ensure the safety of all students, we are asking all of you to follow the drop off procedures for Erma Nash students and parents.

We ask that you pull around as far as you can in a single line next to the curb until you cannot pull up any farther. When you are as far as you can go, we would like for you to have your child get out of the car next to the curb and enter the building through the closest door. When they get inside, there are adults and safety patrols to help them get to their destination.

When your child has left the car and is safely on the curb, and all the cars in front of you have dropped off their children, we ask that you continue driving in the same lane until you get to Magnolia Street. There should never be a car in the left hand lane (please do not use this lane for a passing lane). Please do not stop at the any door unless you have pulled all the way forward. This enables us to empty approximately 20 cars at a time while keeping the traffic moving as quickly and safely and smoothly as possible.

The parking lot behind the gym is used for parents to park and walk their children to the door. The parking lot by Magnolia St. is for teacher parking. **These two areas may not be used as student drop off areas, it can be dangerous for students crossing the street unattended.**

Please remember that the parking lot/driveway is a 15 mile per hour zone and you cannot get out of your car, or leave it unattended.

Please be advised that it is against the law to use cellular devices while driving on school property (HB 347).

When you pull up, your child should be ready to get out of the car (hair combed, backpacks gathered, and goodbyes given) .

We appreciate your cooperation in this matter and working together for the safest environment for our children. Remember, all the doors are opened in the back in the morning so they can safely enter.

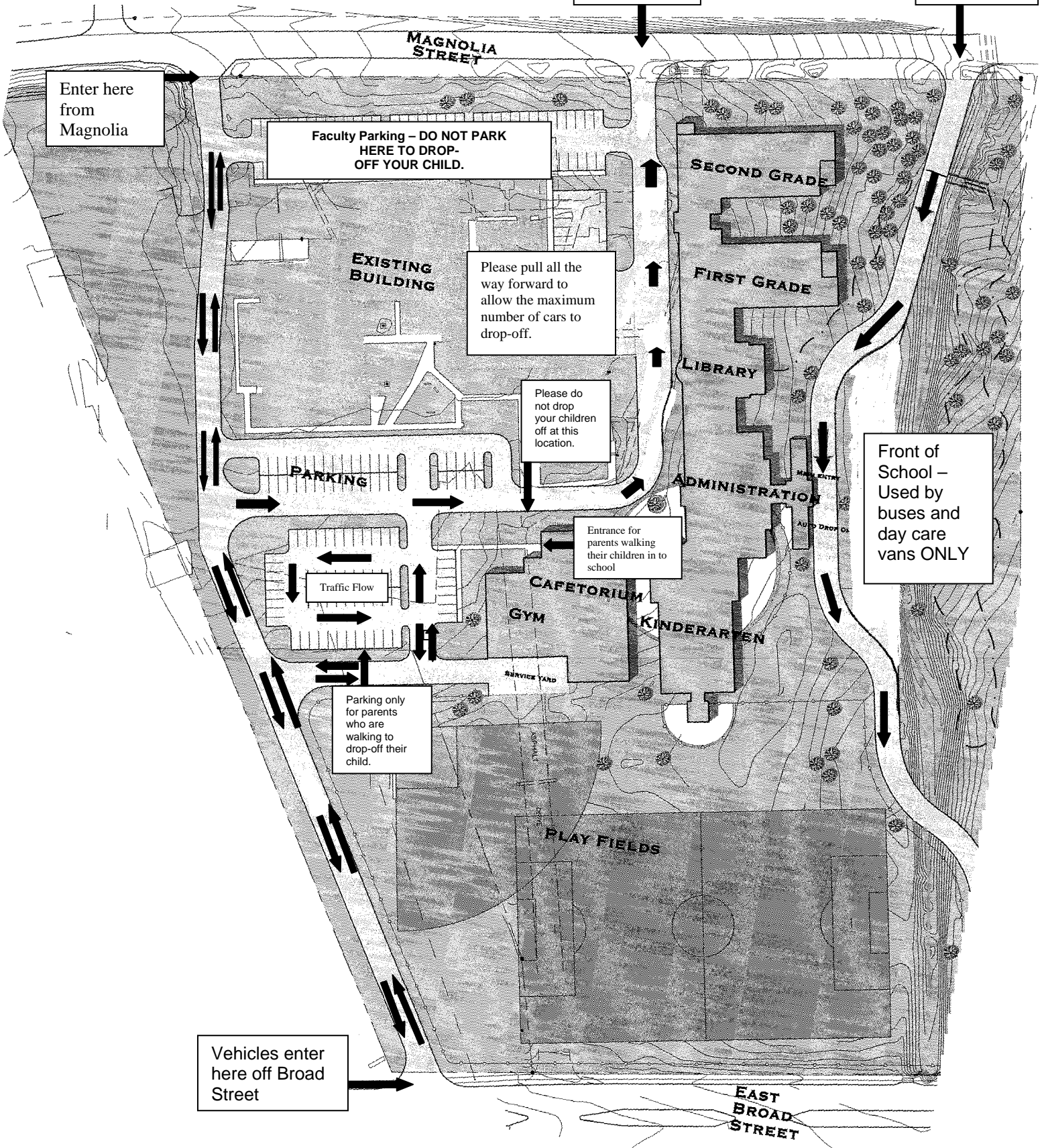
Thank you,

Tiffanie King
Principal
Erma Nash Elementary

Erma Nash Elementary Morning Drop-Off Procedures 2015-2016

One way only
Do not enter
from Magnolia
Street.

Bus and day
care entrance
only



Enter here
from
Magnolia

Faculty Parking – DO NOT PARK
HERE TO DROP-
OFF YOUR CHILD.

Please pull all the
way forward to
allow the maximum
number of cars to
drop-off.

Please do
not drop
your children
off at this
location.

Entrance for
parents walking
their children in to
school

Front of
School –
Used by
buses and
day care
vans ONLY

Parking only
for parents
who are
walking to
drop-off their
child.

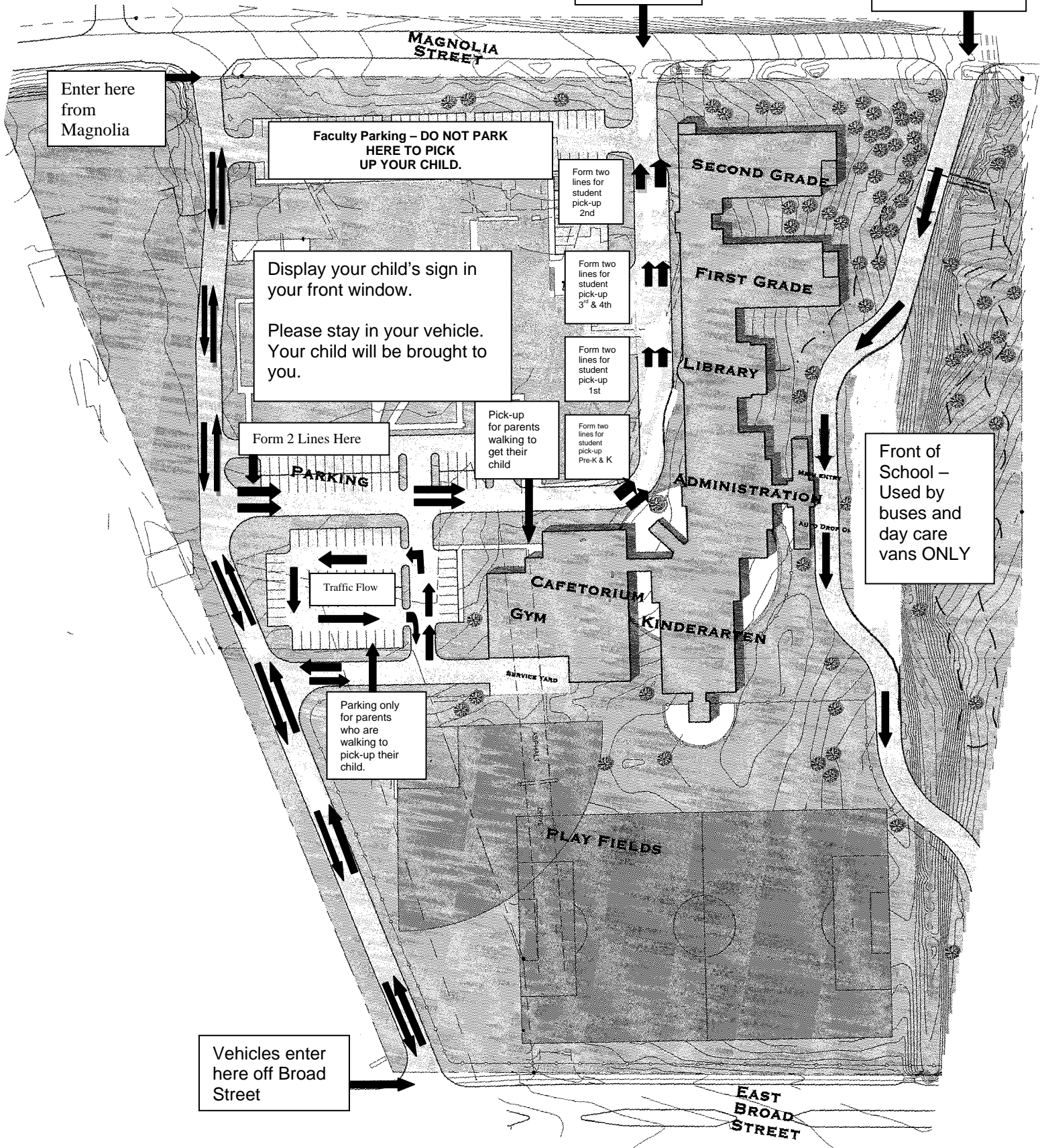
Vehicles enter
here off Broad
Street

EAST
BROAD
STREET

Erma Nash Elementary Afternoon Pick-Up Procedures 2015-2016

One way only –
Do not enter
from Magnolia
Street.

Bus and daycare
entrance only



Enter here
from
Magnolia

Faculty Parking – DO NOT PARK
HERE TO PICK
UP YOUR CHILD.

Form two
lines for
student
pick-up
2nd

Form two
lines for
student
pick-up
3rd & 4th

Form two
lines for
student
pick-up
1st

Form two
lines for
student
pick-up
Pre-K & K

Display your child's sign in
your front window.

Please stay in your vehicle.
Your child will be brought to
you.

Pick-up for parents
walking to
get their
child

Form 2 Lines Here

PARKING

Traffic Flow

Front of
School –
Used by
buses and
day care
vans ONLY

Parking only
for parents
who are
walking to
pick-up their
child.

Vehicles enter
here off Broad
Street

EAST
BROAD
STREET